



Equipped Events

DATE: May 5, 2026
TIME: 9:30 am - 4:00 pm Local Time
LOCATION: Bow Valley Christian Church, Calgary
SPEAKERS: Christian Malleck, Curtis Towns, Jeff Lukin



Equipped
from CCCC

Agenda (subject to change)

Time	Item
9:30-9:50 am	Coffee and Conversation
9:50-10:00 am	Welcome, Introductions, and Opening Prayer (Curtis Towns)
10:00-11:15 am	Employees' Lives Outside Work; What's Your Business and What's Not (Christian Malleck)
11:15-11:30 am	Break
11:30-12:30 pm	Breakouts: A: Finance (T3010 tool) (Curtis Towns) B: A Beginner's Guide to Google Ad Grants for Charities (Jeff Lukin)
12:30 - 1:15 pm	LUNCH & Group Photo
1:15 - 2:15 pm	Digital Marketing and Online Presence (Jeff Lukin)
2:15 - 2:30 pm	Break
2:30 - 2:50 pm	Resource Refresher (Curtis Towns)
2:50-3:40 pm	Breakouts: A: Internal Controls (Curtis Towns) B: Conducting Discipline and Termination Meetings (Christian Malleck)
3:40-4:00 pm	Final Discussion and Closing (Curtis Towns)